

# I.T.S Engineering College

A unit of Durga Charitable Society

46, Knowledge Park-III, Greater Noida, Gautam Budh Nagar (U.P)-201310
Ph: +91 (0120) 2331000, Toll Free: 180018008040
E-mail: engg.gn@its.edu.in Website: www.itsengg.edu.in

# Maternity Leave (2018-2023)

basis.

Donating blood on a working day

#### 10. MATERNITY LEAVE (ML):

- \* Eligibility: No female employee shall be entitled to maternity benefit unless she has worked in the college for a period of not less than 1 year of service with the college. Entitlement: The maximum period for which any employee will be entitled to maternity benefit shall be 90 days of which not more than 42 days shall precede the date of her expected delivery.
- Overall entitlement: The total ML granted to an employee during the entire period of her service shall not exceed six months. The minimum gap between first leave taken for maternity purpose and second leave should be three years.
- Maximum: ML shall be allowed only twice during the service of a female married Employee, and ML will not be admissible if the female married employee has two or more surviving children.
- Miscarriage: Leave for a period of 42 days may also be granted in case of miscarriage or medical termination of pregnancy, if duly supported by medical certificate.
- Other: Leave salary during ML shall be same as admissible under EL provisions.

### 11. COMPENSATORY OFF (CO)

Eligibility for Teaching, Admin and Technical staff: Any employee, who works on a weekly-off /any other holiday, would be allowed to take a compensatory off on a working day. Such compensatory off should be availed within 3 months, after applying through a sanctioned leave application being submitted to the HR Department. Employee is eligible for one compensatory off at a time.

Note: Travelling time and off time would not be considered for Compensatory leave.

 Celebration days: Staff will not be eligible / entitled to avail compensatory off or pay for Mata ki Chowki, Diwali Celebrations, New Year Celebrations, Recruitment drives or any other significant functions.

### 12. SATURDAY OFF

Teaching staff and technical staff are eligible for 1st and 3rd Saturday Off, every month.



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## Details of Femle Faculty who have Availed Ma

Employee Code	First Name	e Last Name	Designation Designation	ty who have Availed Maternity	leave since 2	2018		
30078			Junior Associate Finance	Department	Leave Name		To Date	_eave D
	Shaily	Bhakuni	& Accounts	Finance & Accounts	ML	15/10/2018	31/12/2018	Anna Committee of the C
30090	Nilakshi	Kapoor	Assistant Professor	Corporate Resource Centre (CRC)				78.00
30090	Nilakshi	Kapoor	Assistant Professor	Corporate Resource Centre (CRC)	ML	14/11/2018	14/11/2018	1.00
30090	Nilakshi	Kapoor	Assistant Professor	Corporate Resource Centre (CRC)	ML	15/11/2018	15/11/2018	1.00
30090	Nilakshi	Kapoor	Assistant Professor	Corporate Resource Centre (CRC)	ML	16/11/2018	16/11/2018	1.00
30090	Nilakshi	Kapoor	Assistant Professor	Corporate Resource Centre (CRC)	ML	17/11/2018	17/11/2018	1.00
30090	Nilakshi	Kapoor	Assistant Professor		ML	18/11/2018	18/11/2018	1.00
30090	Nilakshi	Kapoor	Assistant Professor	Corporate Resource Centre (CRC)	ML	19/11/2018	19/11/2018	1.00
30090	Nilakshi	Kapoor	Assistant Professor	Corporate Resource Centre (CRC)	ML	20/11/2018	20/11/2018	1.00
30090	Nilakshi	Kapoor	Assistant Professor	Corporate Resource Centre (CRC)	ML	21/11/2018	21/11/2018	1.00
30090	Nilakshi	Kapoor	Assistant Professor	Corporate Resource Centre (CRC)	ML	22/11/2018	22/11/2018	0.50
30090	Nilakshi	Kapoor	Assistant Professor	Corporate Resource Centre (CRC)	ML	22/11/2018	22/11/2018	0.50
30090	Nilakshi	Kapoor	Assistant Professor	Corporate Resource Centre (CRC)	ML	23/11/2018	23/11/2018	9.50
30090	Nilakshi	Kapoor	Assistant Professor	Corporate Resource Centre (CRC)	ML	23/11/2018	23/11/2018	0.50
30090 ~	Nilakshi	Kapoor	Assistant Professor	Corporate Resource Centre (CRC)	ML	24/11/2018	24/11/2018	0.50
30090	Nilakshi	Kapoor	Assistant Professor	Corporate Resource Centre (CRC)	ML	01/12/2018	01/12/2018	1.00
30090	Nilakshi	Kapoor	Assistant Professor	Corporate Resource Centre (CRC)	ML	02/12/2018	02/12/2018	1.00
30090	Nilakshi	Kapoor	Assistant Professor	Corporate Resource Centre (CRC)	. ML	03/12/2018	03/12/2018	1.00
30090	Nilakshi	Kapoor	Assistant Professor	Corporate Resource Centre (CRC)	ML	04/12/2018	04/12/2018	1.00
30090	Nilakshi	Kapoor	Assistant Professor	Corporate Resource Centre (CRC)	ML	05/12/2018	05/12/2018	1.00
30090	Nilakshi	Kapoor	Assistant Professor	Corporate Resource Centre (CRC)	ML	D6/12/2018	06/12/2018	1.00
30090	Nilakshi	Kapoor	Assistant Professor	Corporate Resource Centre (CRC)	ML	07/12/2018	07/12/2018	1.00
30090	Nilakshi	Kapoor	Assistant Professor	Corporate Resource Centre (CRC)	ML	08/12/2018	08/12/2018	1.00
30090	Nilakshi	Kapoor	Assistant Professor	Corporate Resource Centre (CRC)	ML	09/12/2018	09/12/2018	1.00
30090	Nilakshi	Kapoor	Assistant Professor	Corporate Resource Centre (CRC)	ML	10/12/2018	10/12/2018	1.00
30090	Nilakshi	Kapoor	Assistant Professor	Corporate Resource Centre (CRC)	ML	1/12/2018	11/12/2018	1.00
30090	Nilakshi	Kapoor	Assistant Professor	Corporate Resource Centre (CRC)	ML	2/12/2018	12/12/2018	1.00
30090	Nilakshi	Kapoor	Assistant Professor	Corporate Resource Centre (CRC)	ML	13/12/2018	13/12/2018	1.00
30090	Nilakshi	Kapoor	Assistant Professor	Corporate Resource Centre (CRC)	ML	14/12/2018	14/12/2018	1.00
30090	Nilakshi	Kapoor	Assistant Professor	Corporate Resource Centre (CRC)	ML	15/12/2018	15/12/2018	1.00
30188	Lalita	Chaudhary	Assistant Professor	Corporate Resource Centre (CRC)	ML	16/12/2018	16/12/2018	0.50
30188	Lalita	Chaudhary	Assistant Professor Assistant Professor	Computer Science & Engineering	ML	28/01/2019	26/07/2019	180.00
30188	Lalita	Chaudhary	Assistant Professor	Computer Science & Engineering	ML	28/01/2019	28/01/2019	0.50
30188	Lalita	Chaudhary	Assistant Professor Assistant Professor	Computer Science & Engineering	ML	28/01/2019	28/01/2019	0.50
30188	Lalita	Chaudhary	Assistant Professor	Computer Science & Engineering	ML	29/01/2019	29/01/2019	0.50
30090	Nilakshi	Kapoor		Computer Science & Engineering	ML	29/01/2019	29/01/2019	0.50
		apoor	Assistant Professor	Corporate Resource Centre (CRC)	ML	01/01/2019	01/01/2019	1.00

30090	Nilaksh	i Kapoor	Assistant ressor		- (			- 1
30090	Nilaksh		Assistant Professor	Corporate Resource Centre (CRC)	ML	02/01/2015		
30090	Nilaksh		Assistant Professor	Corporate Resource Centre (CRC)	ML	02/01/2019	02/01/2013	1.0
30090	Nilaksh		Assistant Professor	Corporate Resource Centre (CRC)	ML	03/01/2013	/01/2013	1.0
30090	Nilakshi	Kapoor	Assistant Professor	Corporate Resource Centre (CRC)	ML	04/01/2013	101/2013	• 1.0
30090	Nilakshi		Assistant Professor	Corporate Resource Centre (CRC)	ML	05/01/2019	7 7 0 15	1.0
30090	Nilakshi		Assistant Professor	Corporate Resource Centre (CRC)	ML	06/01/2019	101/2013	1.0
30090	Nilakshi		Assistant Professor	Corporate Resource Centre (CRC)	ML	07/01/2015	0.701/2013	1.0
30090	Nilakshi		Assistant Professor	Corporate Resource Centre (CRC)	ML	08/01/2019	08/01/2019	1.0
30090	Nilakshi		Assistant Professor	Corporate Resource Centre (CRC)	ML	09/01/2019	09/01/2019	1.0
30090	Nilakshi	- Inspect	Assistant Professor	Corporate Resource Centre-(CRC)		10/01/2019	10/01/2019	1.0
30090	Nilakshi	Kapoor	Assistant Professor	Corporate Resource Centre (CRC)	ML	11/01/2019	11/01/2019	1.0
30090	Nilakshi	Kapoor	Assistant Professor	Corporate Resource Centre (CRC)	ML	12/01/2019	12/01/2019	1.00
30090	Nilakshi	Kapoor	Assistant Professor	Corporate Resource Centre (CRC)	ML	13/01/2019	13/01/2019	1.00
30090	Nilakshi	Kapoor	Assistant Professor	Corporate Resource Centre (CRC)	ML	14/01/2019	14/01/2019	1.00
30090		Kapoor	Assistant Professor	Corporate Resource Centre (CRC)	ML	15/01/2019	15/01/2019	1.00
30090	Nilakshi	Kapoor	Assistant Professor	Corporate Resource Centre (CRC)	ML	16/01/2019	16/01/2019	0.50
30090	Nilakshi	Kapoor	Assistant Professor	Corporate Resource Centre (CRC)	ML	01/02/2019	01/02/2019	0.50
30090	Nilakshi	Kapoor	Assistant Professor	Corporate Resource Centre (CRC)	ML	01/02/2019	01/02/2019	0.50
	Nilakshi	Kapoor	Assistant Professor	Corporate Resource Centre (CRC)	ML	04/02/2019	04/02/2019	0.50
30090	Nilakshi	Kapoor	Assistant Professor	Corporate Resource Centre (CRC)	ML	04/02/2019	04/02/2019	0.50
30090	Nilakshi	Kapoor	Assistant Professor	Corporate Resource Centre (CRC)	ML	05/02/2019	05/02/2019	0.50
30090	Nilakshi	Kapoor	Assistant Professor	Corporate Resource Centre (CRC)	ML	05/02/2019	05/02/2019	0.50
30188	Lalita	Chaudhary	Assistant Professor	Computer Science 8 5	ML	06/02/2019	06/02/2019	0.50
30188	Lalita	Chaudhary	Assistant Professor	Computer Science & Engineering	ML	01/02/2019	01/02/2019	0.50
30188	Lalita	Chaudhary T	Assistant Professor	Computer Science & Engineering	ML	01/02/2019	01/02/2019	0.50
30188	Lalita	Chaudhary	Assistant Professor	Computer Science & Engineering	ML .	02/02/2019	02/02/2019	0.50
30188	Lalita	Chaudhary	Assistant Professor	Computer Science & Engineering	ML	02/02/2019	02/02/2019	0.50
30188	Lalita	Chaudhary	Assistant Professor	Computer Science & Engineering	ML	03/02/2019	03/02/2019	1.00
30188	Lalita	Chaudhary	Assistant Professor	Computer Science & Engineering	ML	04/02/2019	04/02/2019	1.00
30188	Lalita	Chaudhary	Assistant Professor	Computer Science & Engineering	ML	05/02/2019	05/02/2019	1.00
30188	Lalita	Chaudhary	Assistant Professor	Computer Science & Engineering	ML	06/02/2019	06/02/2019	1.00
30188	Lalita	Chaudhary	Assistant Professor	Computer Science & Engineering	ML	07/02/2019	07/02/2019	
30188	Lalita	Chaudhary	Assistant Professor	Computer Science & Engineering	ML	08/02/2019	08/02/2019	1.00
30188	Lalita	Chaudhary	Assistant Professor	Computer Science & Engineering	ML		09/02/2019	1.00
30188	Lalita	Chaudhary		Computer Science & Engineering	ML	A CONTRACTOR OF THE PARTY OF TH		1.00
30188	Lalita	Chaudhary	Assistant Professor	Computer Science & Engineering	ML		10/02/2019	1.00
30188	Lalita	Chaudhary	Assistant Professor	Computer Science & Engineering	ML	12/02/2	11/02/2019	1.00
30188	Lalita	Chaudhary	Assistant Professor	Computer Science & Engineering	ML		12/02/2019	1.00
30090	Nilakshi	Kapoor	Assistant Professor	Computer Science & Engineering	ML		13/02/2019	1.00
30090	Nilakshi	Kapoor	Assistant Professor	Corporate Resource Centre (CRC)			14/02/2019	1.00
30090	Nilakshi	Kapoor	Assistant Professor	Corporate Resource Centre (CRC)			02/02/2019	0.50
		Kapool	Assistant Professor	Corporate Resource Centre (CRC)	1112	04/04/2019	02/02/2019	0.50

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30188	Lalita	Kapoor	Assistant Professor	Corporate Resource Centre (CRC)	ML	03/02/2019	02/02/02/	
30188	Lalita	Chaudhary	Assistant Professor	Computer Science & Engineering	ML		03/02/2019	0.
30188	Lalita	Chaudhary	Assistant Professor	Computer Science & Engineering	- ML	15/02/2019	15/02/2019	0
30188	Lalita	Chaudhary	Assistant Professor	Computer Science & Engineering	ML	15/02/2019	15/02/2019	0.
30188	Lalita	Chaudhary	Assistant Professor	Computer Science & Engineering	ML	01/03/2019	01/03/2019	1.
- 30188	Lalita	Chaudhary	Assistant Professor	Computer Science & Engineering	ML	02/03/2019	02/03/2019	1.
30188	Lalita	Chaudhary	Assistant Professor	Computer Science & Engineering	ML	03/03/2019	03/03/2019	1.
30188	Lalita	Chaudhary	Assistant Professor	Computer Science & Engineering	ML	04/03/2019	04/03/2019	1.
30188		Chaudhary	Assistant Professor	Computer Science & Engineering	ML	05/03/2019	05/03/2019	1.
30188	Lalita	Ghaudhary	Assistant Professor	Computer Science & Engineering	ML	06/03/2019	06/03/2019	1.0
30188	Lalita	Chaudhary	Assistant Professor	Computer Science & Engineering	ML	07/03/2019	07/03/2019 -	1.0
	Lalita	Chaudhary	Assistant Professor	Computer Science & Engineering	ML	08/03/2019	08/03/2019	1.0
30188	Lalita	Chaudhary	Assistant Professor	Computer Science & Engineering		09/03/2019	09/03/2019	1.0
30188	Lalita	Chaudhary	Assistant Professor	Computer Science & Engineering	ML	10/03/2019	10/03/2019	1.0
30188	Lalita	Chaudhary	Assistant Professor	Computer Science & Engineering	ML	11/03/2019	11/03/2019	1.0
30188	Lalita	Chaudhary	Assistant Professor	Computer Science & Engineering	ML	12/03/2019	12/03/2019	1.0
30188	Lalita	Chaudhary	Assistant Professor	Computer Science & Engineering	ML	13/03/2019	13/03/2019	1.0
30188	Lalita	Chaudhary	Assistant Professor	Computer Science & Engineering	ML	14/03/2019	14/03/2019	1.0
30188	Lalita	Chaudhary	Assistant Professor	Computer Science & Engineering	ML	15/03/2019	15/03/2019	1.0
30188	Lalita	Chaudhary	Assistant Professor	Computer Science & Engineering	ML	16/03/2019	16/03/2019	0.5
30188	Lalita	Chaudhary	Assistant Professor	Computer Science & Engineering	ML	01/04/2019	01/04/2019	1.0
30188	Lalita	Chaudhary	Assistant Professor	Computer Science & Engineering	ML	02/04/2019	02/04/2019	1.0
30188	Lalita	Chaudhary	Assistant Professor	Computer Science & Engineering	ML	. 03/04/2019	03/04/2019	1.0
30188	Lalita	Chaudhary	Assistant Professor	Computer Science & Engineering	ML	04/04/2019	04/04/2019	1.0
30188	Lalita	Chaudhary	Assistant Professor	Computer Science & Engineering	ML	05/04/2019	05/04/2019	1.0
30188	Lalita	Chaudhary	Assistant Professor	Computer Science & Engineering	ML	06/04/2019	06/04/2019	1.0
30188	Lalita	Chaudhary		Computer Science & Engineering	ML	07/04/2019	07/04/2019	1.0
30188	Lalita	Chaudhary	Assistant Professor	Computer Science & Engineering	ML	08/04/2019	08/04/2019	1.0
30188	Lalita	Chaudhary	Assistant Professor	Computer Science & Engineering	ML	09/04/2019	09/04/2019	1.0
30188	Lalita	Chaudhary	Assistant Professor	Computer Science & Engineering	ML	10/04/2019	10/04/2019	1.00
30188	Lalita	Chaudhary	Assistant Professor	Computer Science & Engineering	ML	11/04/2019	11/04/2019	1.00
30188	Lalita		Assistant Professor	Computer Science & Engineering	ML	12/04/2019	12/04/2019	1.00
30188	Lalita	Chaudhary	Assistant Professor	Computer Science & Engineering	ML	13/04/2019	13/04/2019	1.00
30188		Chaudhary	Assistant Professor	Computer Science & Engineering	ML	14/04/2019	14/04/2019	
30188	Lalita	Chaudhary	Assistant Professor	Computer Science & Engineering	ML	15/04/2019	15/04/2019	1.00
30188	Lalita	Chaudhary	Assistant Professor	Computer Science & Engineering	ML	16/04/2019	16/04/2019	1.00
30100	Lalita	Chaudhary	Assistant Professor	Computer Science & Engineering	ML	17/04/2019	17/04/2019	1.00
30075				Electronics & Communication		17/04/2013	17/04/2019	1.00
30075	Leena	Arya	Professor	Engineering	ML	01/09/2010	21/10/2010	
30075			25	Electronics & Communication		01/08/2019	31/10/2019	92.00
300/5	Leena	Arya	Professor	Engineering	ML	01/09/2010	15/00/55	-
20075		2.7		Electronics & Communication	IVIL	01/08/2019	15/08/2019	15.00
30075	Leena	Arya	Professor	Engineering	MI	01/00/2010	45 /00 /5	
20075			7	Electronics & Communication	ML	01/09/2019	15/09/2019	15.00
30075	Leena	Arya	Professor	Engineering				

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30145	Monika	Jain	Professor 8 Hand	Electronics & Communication		,	Г	
30305	Prachi	Jain	Professor & Head Assistant Professor	Engineering	ML	21/07/2020	21/07/2020	1.00
30313	Nisha	Vashishth	Assistant Professor	Computer Science & Engineering	ML	01/09/2022	15/10/2022	45.00
30313	Nisha	Vashishth	Assistant Professor	Computer Science & Engineering Computer Science & Engineering	ML	01/11/2022	31/12/2022	61.00
				compater science & Engineering	ML	01/11/2022	15/12/2022	45.00